

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

August 3, 2015

Selectmen Present: Chair Abigail Arnold, Brad Howell, and Scott Carbee

Staff Present: Interim Town Administrator Barry Brenner

Also present: Larry Laber, James Gann, Susan Downs Crips, Polly Freese, Betty Behrsing, Kay Anderson, Jan Hicks, Robin and Ben Haubrich, Herb Bromberg, John Arnold, Charlie Pyle, Dennis Orsi, Sue Jonas, Betsy Hardwick and others.

CALL TO ORDER: Abigail called the meeting to order at 6:30 p.m.

Appointments

1. Crotched Mountain – Larry Laber stated that Crotched Mountain is planning to hold a race to the summit on August 22nd. He stated that Crotched Mountain does not have a variance for off season use. The Board decided to have Ed Hunter review the Zoning Board's Notice of Decision and contact Crotched Mountain to discuss.
2. Consent Agenda:
 - Payroll Manifest dated 8/3/2015
 - Payables Manifest 8/3/2015
 - Contract with Brenner Associates
 - Tax Exemption Letters for New England Forestry Foundation, Francestown Improvement and Historical Society, Crotched Mountain Foundation, Francestown Village Water Company, Community Church of Francestown, Old Meeting House of Francestown, and Letter and Application for Contoocook Valley School District

MOTION: Scott made a motion to accept the Consent Agenda, seconded by Brad. All in favor.

3. Abigail asked Charlie Pyle about scheduling a Budget Committee Meeting on August 31st to review the first 7 months and set up a schedule for the fall. Charlie and Brad agreed.
4. Pat Sullivan of the New Hampshire Police Chief's Association has asked the Board to pick a date to interview their recommended candidates for the Police Chief position. They will interview seven candidates on August 20th and they would like Board to interview the finalists the following day, Friday August 21st. Two of the candidates are

from out of State so he would like to schedule the interviews the next day to avoid extra travel. The Board decided to interview the finalists on August 24th at 9:00 a.m.

5. The Board discussed the meeting schedule for August and decided to meet every other Monday during the month of August. The next meetings will be on August 17th and August 31st.
6. Abigail spoke with Town Counsel about the PSNH case. Bart reported that of the 19 participants in the PSNH abatement case, 13 decided to stay with Upton and the rest went with Matt Serge. Bart indicated that going with Matt Serge may be more costly to the Town. Scott argued that the Town should stick with the Board's original decision. Brad stated that if the Town could save money it would be worth considering a change. Brad will speak to both attorneys.
7. The Court granted the Town's Motion in Limine in the lawsuit brought against the Town by plaintiffs. The hearing is on Monday, August 10th in Manchester at Hillsborough County Superior Court - North.

Items to Sign

1. Application for Payment of \$220.68 from the Thulander Museum Trust Fund for fundraiser puzzles
2. Report of Cut for Map 8 Lot 61
3. Report of Cut for Map 12 Lot 12
4. Conditional Offer of Probationary Employment for Robert McAllister as a part-time police officer requested and recommended by Fred Douglas

MOTION: Abigail made a motion to authorize her to sign the offer for employment, seconded by Brad. Scott abstained from the vote.

Correspondence

1. Invitation from Southern NH Planning Commission to their 49th Annual Meeting on September 11, 2015 at the Yard Restaurant
2. Town Administrator's weekly report dated July 31, 2015
3. Police Department weekly report for 7/27 – 8/2 from Fred Douglas
4. Memo from Elly Miles regarding an idea from a group who want to contribute to the transom windows in the Town Hall in return for a \$100 pledge as opposed to the \$1,000 pledge for the bigger windows. The Board agreed and approved the idea.
5. Letter from the Police Standards and Training Council informing the Town that they have voted to grant Officer Douglas full-time police officer certification based upon prior training and experience, medical exam, physical fitness entrance test and the Law Package session of the Full-Time Academy.
6. Fluvial Erosion Hazards & Fluvial Geomorphic Assessments for Piscataquog River Watershed and map. Of the 47 culverts in Francestown, 14 of them are substandard. A meeting will be scheduled for Southern NH to come and speak to the Board about this.

7. Request from a Vermont Transportation Program Manager for Vital Communities in White River Junction asking that the Town take a survey on vehicle registration fees. The request will be forwarded to the Town Clerk.
8. Emails to the NH Police Chief's Association from Katherine Bate and Theresa Kirouac-Little regarding Fred Douglas
9. Letter from NH Municipal Association enclosing a new law regarding "Vote to Seal Non-Public Minutes Must Be Taken in Public" that was omitted from their last bulletin
10. Letter containing the F/Y 2016 Hillsborough County Budget adopted on June 23, 2015 and a copy of the meeting minutes
11. Police SOPs from Fred Douglas

New Business

The Community Church would like the Board's approval to put up a 2.5' x 8' vinyl banner on the Town green for Peace Camp, a week-long free event open to kids from Frankestown and surrounding communities. They would like to put this up ASAP and leave it up until August 14, 2015. The Board approved the request.

The Town Hall meeting, usually scheduled on Tuesday afternoon, will be rescheduled to allow Mike Branley to attend.

Old Business

Donna Noonan of the Recreation Department was in last week and told Mike that she didn't want to renew the post office box and asked Mike to let it lapse.

Abigail said that the Selectmen would be going into non-public and she did not anticipate there would be any public business conducted after the non-public. She asked if there were any questions or comments from the public. Ben Haubrich commented that he did not believe the bicycle race, the Hampshire 100, is a benefit for Crotched Mountain Foundation. Betsy added that some of the money raised by the bike race is contributed to Crotched Mountain Foundation. Crotched Mountain is supposed to provide the Town with a Certificate of Insurance because one of the handicapped accessible trails goes onto forest land. Mr. Gann asked if the Budget Meeting on the 31st is open to the public. Abigail responded that it is open to the public and she anticipates that it will be part of the regular Selectmen's Meeting. Sue Jonas asked about the cost of the lawsuit against the Town. Abigail said that the Town has only received the first bill for far and that bill is approximately \$5,000.

MOTION: Abigail made a motion to enter nonpublic session pursuant to RSA 91-A:3, II(b), seconded by Brad. All in favor.

Roll Call vote to enter nonpublic session:	Brad Howell	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

Entered nonpublic session at 7:02 p.m.

Roll Call Vote to seal minutes:	Brad Howell	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

MOTION: Abigail moved to leave nonpublic session and return to public session, seconded by Scott.

So Moved.

At 7:25 p.m. the Board returned to public session having decided to seal the minutes as divulgence of the information discussed likely would render a proposed action ineffective.

NEXT BOARD OF SELECTMEN MEETING: August 17, 2015

ADJOURNMENT: Meeting adjourned at 7:26 p.m.

Respectfully Submitted by Marti Callahan